



Grace Marks Policy

GSFC University Circular

Circular No.4794

Date : 20th January, 2021

(W.E.F. Academic Session 2020-21)

Preamble:

GSFC University assesses the academic performance of students through various examinations like mid semester examination, continuous evaluation and end semester examination from time to time in every semester, and based on that the end semester examination results are announced.

All the students enrolled during the academic year 2015-16 to 2017-18, a policy for promotion and evaluation framed at that time is being applied. As per the said policy the students who secure the marks ranging between 34 to 39 (both figures included) out of 100 (i.e. 20 Marks of mid term + 30 Marks of CEC + 50 Marks of end term exam) are awarded the minimum P* (pass with grace) grade. In this cases, maximum 6 marks grace were given in the individual subject to clear that subject.

A new pass criteria were framed vide circular No. GSFCU/Provost (VC)/CIR/2018-19/2325 dated 26th Dec, 2018. According to this passing criteria students enrolled from the academic year 2018-19 have to secure minimum 40% marks independently in the internal and end semester exams to clear that subject with a minimum P (pass) grade. According to these criteria no grace marks were given to students.

Instructions:

From the past announced results, it is observed that, there are cases where students got ATKT (re-appear) by falling short by just one or two marks in one or more subjects. Considering the same, GSFC university has put in place a mechanism to consider and grant of grace marks enabling a student to cross the minimum marks threshold (Head of passing) thus qualifying the examination as passed.



The university shall consider the grant of grace marks as per the following norms:

1. The granting of grace marks will only be considered in regular end-semester examinations. This shall not be allowed for ATKT (reappear) examination.
2. The granting of grace marks is applicable only if the candidate is able to pass the entire examination of the semester after such grace marks.
3. Grace marks to the extent of 1% if the aggregate/total marks of all subjects of the semester prescribed for an examination will be awarded to a candidate failing in not more than 3 theory papers, as the case may be in which minimum pass marks have been prescribed; provided the candidate passes the examination by the award of such grace marks. Such grace marks shall be split in a manner that may serve to pass the papers wherever applicable.
4. If 1% of the aggregate marks work out in fraction, the same will be raised to the next whole number. For example, if the maximum aggregate marks prescribed for the examination are 750, grace marks to the extent of 8 will be awarded to the candidate.
5. If a candidate who passes in all subjects and heads of passing in the examination without the benefit of any grace marks but misses Distinction or First Division by marks less than 1% his/her aggregate in the final examination, such grace marks shall be awarded to him/her so as to entitle him for the respective higher division, as the case may be. Such marks shall be added to the paper in which he/she gets the least marks in the final. The marks entered in the marks sheet will be inclusive of such grace marks and it will not be shown separately.
6. The grace marks will be awarded only, if a candidate appears in all the papers prescribed for the examination in case of regular candidates. Absence of a candidate in any papers(s) that he or she has registered for the examination will make him ineligible for grace marks in the said examination.
7. Grace marks shall be awarded only to the required extent to help the candidate pass the paper/subject and not more even if the candidate has a higher limit of eligible grace marks in that examination.
8. The grace marks of candidate(s) who have completed their period of study and yet could not clear one or more papers shall be subjected to a maximum of 2% of the aggregate



of the maximum marks in which he/she has altogether appeared in that examination. For example, if the aggregate marks of papers written by him are 300, the maximum eligible grace shall not exceed 6 marks, which may be split according to the need.

9. If any student gets CGPA between 4.91 to 4.99 at the end of course (i.e. after eight semesters in B. Tech., six semesters in B.Sc./BBA or four semesters in M.Sc. courses), then grace marks (approximately 10 marks) should be given in such a way that CGPA becomes 5.0 and the students can clear the entire course.
10. The grant of grace marks shall be awarded to all credit courses.
11. The granting of grace marks as referred above will be decided by the committee comprising Provost, Registrar, Deans/Associate Deans and Controller of Examinations.
12. The committee has a right to modify/change the result of any particular subject by granting additional grace marks i.e. other than the grace marks given above to improve the results in case the total percentage of result is poor in the particular subject/course.
13. The student cannot claim the grant of grace marks as a matter or right.

GENERAL PROVISIONS

1. The President/Provost is authorized to carry out amendment/ modification in case of necessity during implementations of Grace Marks Policy and in case of any ambiguity, the interpretation of the provost/Registrar will be final.
2. If any insertion relating any aspect relating to examination is required to be made, the same can be done with the prior approval of the president and the same would be brought to the notice of Academic Council in the next meeting.

This will come into force with immediate effect.


Registrar
GSFC University



To,

1. Deans / Associate Deans of respective school
2. Teaching Staff
3. Visiting faculties
4. All Students

Cc through e-mail to –

1. President Office For kind information please
2. Provost Office
3. Director (Admin) Office
4. Director Campus & Dy. Director (Admin) Office
5. Deans / Associate Deans
6. Examination Division
7. IT Division – To upload on GSFCU portal