



## Evaluation and Assessment Criteria

GSFC University  
**Office Order**  
Office Order No. 4881  
Date: 10<sup>th</sup> March, 2021

### Preamble:

GSFC University assesses the academic performance of students through various examinations like mid semester examination, continuous evaluation and end semester examination from time to time in every semester, and based on that the end semester examination results are announced.

The details of various criteria for Theory and Project/ Internship evaluation are as per follows:

### A. Assessment Criteria- Theory

To ensure the objectivity of proper assessment, the following set of criteria to be considered for assessing answer books. Such evaluation sheet for each answer book to be maintained by the examiner.

S.N.	Parameter	Weightage of marks
1	Overall Presentation, Language, Proper working Note.	20 %
2	Logical/Reasoning Ability, Correctness of the answer, Quality of content	60 %
3	Application/Understanding by giving examples	20 %
	<b>Total</b>	<b>100 %</b>

- The above Scheme of Assessment has to be followed in all the subjects with proper weightage of marks as per the approach/concept attempted by the students.
- Subject teachers must have proper documentation to ascertain the marks awarded to students are as per the performance of students.



- iii. If in some of the subject the marks are more liberal as compared to others so it must satisfy the entire scheme of evaluation and have to fulfil the criteria set for the assessment.
- iv. The language of the answers must be proper, SMS/WhatsApp like languages to be discouraged & brought to the attention of students while showing the answer books in the classroom.
- v. The solution must not be on the final answer in calculation subjects. Rather it should cover the flow and logical understanding of the concept.

## **B. Criteria for Setting Question Paper**

- i. While setting the question papers the questions must be proof read and may be verified by running the keywords and phrases in Google.
- ii. Prepare the questions which are indirect, unique, meaningful and authentic which require higher-order critical thinking.
- iii. Create more application type questions that ask students to analyze, explain, and interpret.
- iv. Following criteria to be followed while setting the question paper:
  - a. First question should be average which can be solved by an average student.
  - b. Second question to be framed for intelligent students. Thus, it should be more challenging.
  - c. Third question to be framed as applied in nature which assesses the application understanding of theory. This can be a small case or practical example.
  - d. Care should be taken that students should be able to complete the questions with in the timeframe.

## **C. For Mid Term Examination**

- i. Subject teacher must show the evaluated answer sheet of mid term examination so that a student can get the complete idea about where he/she scored good marks and where he/she is supposed to improve.
- ii. Also give the complete overview to each student that what would be the appropriate way to attempt the answers for securing better marks in end term examination.



#### D. For Assignment

The evaluation of assignment should be based on assignment report and the viva with 40% - 60% weightage respectively.

S.N.	Parameter	Weightage of marks
1	Written content	40 %
2	Viva	60 %
	Total	100 %

#### E. For Project/Internship

The following criteria to be followed while evaluating the Project/Internship Marks:

S.N.	Parameter	Weightage of marks
1	Quality of the project in terms of Language, Presentation, format etc.	30 %
2	Practical understanding of the subject on the project.	30 %
3	Industry mentor's feedback on the Project done.	30 %
4	Regularity in attending the internship >90% attendance	10 %
	Total	100 %

This will come into force with immediate effect.

  
**Registrar**

GSFC University

To,

1. Deans / Associate Deans of respective school
2. All Teaching Staff
3. Visiting faculties
4. Exam Division



**GSFC**  
**UNIVERSITY**  
EDUCATION RE-ENVISIONED

Cc through e-mail to –

1. President Office..... For kind information please
2. Provost Office
3. Director (Admin) Office
4. Director Campus & Dy. Director (Admin) Office
5. Select File